

Let's *Read*



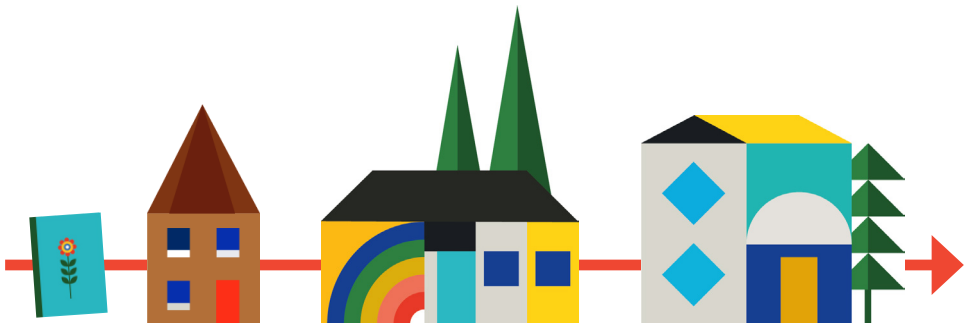
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Ten Steps to a Smooth Transition

10 Steps to a Smooth transition Introduction

Welcome> This document has been created to support early years practitioners, with one of the most difficult areas of foundation teaching and learning; **Transition**.

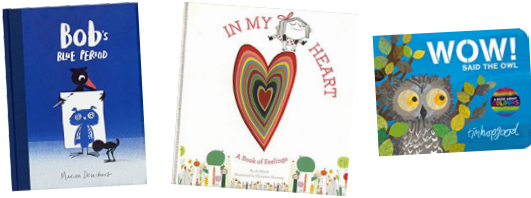
These steps will help to develop a reliable transition procedure, from both home to FS1 and FS1 to FS2. They set out guidelines which can be adapted for your setting and children's individual needs, while providing staff with a simple framework and timeline to support all families through the process.



Choosing Quality Texts to Share >

It is so important to share quality texts, while engaging children with subjects that interest them e.g. *Peppa Pig* or *Fireman Sam*. Please see below for some themed examples:

Feelings and emotions:



Farms:



Travel:



Animals:



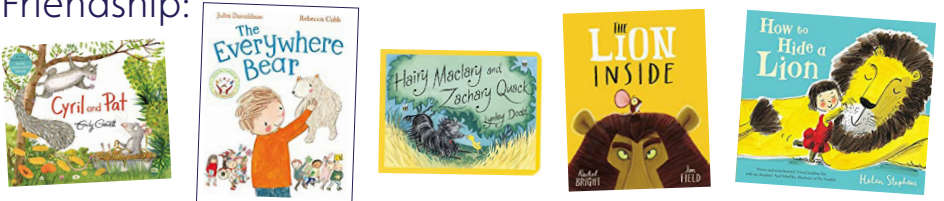
Non Fiction:



Fairy Tales:



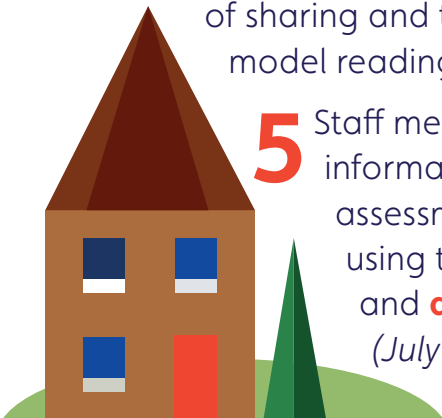
Friendship:



TEN STEPS to a smooth transition

Transition: Home to FS1

- 1 Connect** with parents and carers via telephone to confirm place and invite for introductory tour of setting (*March*).
- 2 Plan 'Welcome Registration Sessions'** with Teacher, Admin and Family Engagement Coordinator to discuss Red Health Books and developmental concerns and start 'getting to know you' conversation. Emphasise the importance of sharing books (*April*).
- 3 Create 'Class Dojo'** for parents to join via email to enable familiarity of staff and setting to include stories read by staff and virtual tour of setting (*May onwards*).
- 4 Organise and carry out home visits** by nursery staff to find out more about the child and home learning environment. Provide the child with a book bag and a selection of library books, to promote the importance of sharing and talking about books. Staff member to model reading the story (*July or early September*).
- 5 Staff meeting** to discuss home visit information using a four point risk assessment. Group children accordingly using traffic light system matched to need and **assign key workers** (*July or early September*).



- 6 **Staggered start times** over a two week period with bespoke settling in programme for those children who remain unsettled (*early September*).
- 7 Offer **'Welcome Sessions'** for parents and carers to come together to share best practice including the importance of talking to your child and sharing books, family engagement sessions and educational visits. Staff to read a story to the children and their families (*mid September*).
- 8 **Autumn Challenge Party:** families attend and complete a series of fun challenges with a story focus (*mid September*).
- 9 Invite to Forest School or Bush Buddy area(s) to **introduce learning outside the class room**, including reading stories (*mid September*).
- 10 **Parent and carer consultations** to discuss how the child has settled and how we can work together to ensure Every Child Succeeds. (*October*)



TEN STEPS to a smooth transition

Transition: FS1 to FS2

- 1** **Connect with schools** early to develop an agreed transition progress.
- 2** **Prepare families** using the School Readiness programme run in collaboration with Children's Centre staff, possibility of remote access (*April – June*).
- 3** Identify children using data analysis for a selection of **STAR word texts** and bilingual books to share at home with their parents/carers (*May – July*).
- 4** Organise a series of **visits to feeder schools for children with AEN and SEND** with SENDCo/keyworker and parent/carer (*June*).



5 Organise visits to and from feeder schools to **exchange information** and concerns with key members of staff, including Safeguarding Lead (*June*).

6 **Group children** according to feeder school, show uniforms and virtual tour of the school. Provide lots of opportunities for children to talk and ask questions about their new school using photograph book. Put school uniforms and book bags in role play areas, alongside books about starting school (*June/July*).

7 Arrange for FS1 staff to visit feeder schools and to support parents in completing the **registration forms** (*June*).

8 Arrange for FS2 staff to visit nursery to **share books and to get to know the children** in a familiar setting (*June/July*).

9 Family engagement coordinator to visit feeder schools to **talk to and share books with the children** (*Sept/Oct*).

10 Liaise with Transition Coordinator regarding any concerns (*Sept/Oct*).





For further information contact
Harrington Nursery School